

Clerk and Finance Officer
Mrs Sandra Botham

clerk@riccallparishcouncil.org.uk

Riccall Parish Council - Grant Funding

Riccall Parish Council will consider grants to provide financial support for projects and schemes benefiting the residents of the parish of Riccall.

Who can apply?

Applications are welcome from groups within the parish of Riccall, offering a service or facility for the benefit of its residents. The Parish Council cannot grant fund individuals.

What can you apply for?

Grants, up to a maximum of £400, will be awarded if members of the Council feel they will benefit residents of Riccall. All eligible applications are considered on merit.

When can you apply?

Applications must be submitted by the deadline given on the application form. The Parish Council considers all grant applications at its Administration and Finance committee. The committee makes recommendations, which are then ratified by the full Council. Community groups can make one application in each financial year (1st April – 31st March).

Making an application

You will need to complete an application form and attach to it the last audited accounts of the group.

Contact the Clerk to the Council to request the relevant form.

What happens next?

Once the application has been received, it will be assessed, and you may be contacted for further information. You will receive a response to your application within 6 weeks of the deadline date. If it is successful you will receive a letter advising you of the amount to be granted. If you are unable to use the grant within 6 months for the purpose it was intended, then we will withdraw the offer or ask for the grant to be returned.

Monitoring and evaluation

Within nine months of the grants being made, the Parish Council require an End of Project Report to show how the grant has been used and what outcomes have been achieved. The Parish Council requests that an organisation / group should acknowledge the funding provided in some way, for example an acknowledgement on your letterhead or an article in your group's newsletter.

Need more information?

Contact Sandra Botham clerk@riccallparishcouncil.org.uk

Tel/Fax: (01757) 249222